

Internal Quality Assurance Cell (IQAC)

Submission of Annual Quality Assurance Report (AQAR) in Accredited Institutions
(Revised in October 2013)



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year.

Part – A

AQAR for the year (*for example 2013-14*)

2015-2016

1. Details of the Institution

1.1 Name of the Institution

Manel Srinivas Nayak Memorial Besant Institute of PG Studies

1.2 Address Line 1

Besant Vidya Kendra,

Address Line 2

Bondel

City/Town

Mangalore

State

Karnataka

Pin Code

575 008

Institution e-mail address

msnmbesant@gmail.com
Director@msnmbesant.org

Contact Nos.

0824-2482668/2482669

Name of the Head of the Institution:

Dr. Narayan Kayarkatte

Tel. No. with STD Code:

0824 – 2485267

Mobile:

9341446472

Name of the IQAC Co-ordinator: Mrs. Rashmi H.

Mobile: 9901392624

IQAC e-mail address: msnmiqac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879) 14727

OR

1.4 NAAC Executive Committee No. & Date: EC/62/A&A/159
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: www.msnmbesant.org

Web-link of the AQAR: <http://msnmbesant.org/AQAR2013-2014/AQAR2013-2014.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

Type of Institution Co-education Men Women
 Urban Rural Tribal
 Financial Status Grant-in-aid UGC 2(f) UGC 12B
 Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)
 TEI (Edu) Engineering Health Science Management
 Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Mangalore University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="11"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="7"/>
2.3 No. of students	<input type="text" value="4"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="-"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="-"/>
2.9 Total No. of members	<input type="text" value="25"/>
2.10 No. of IQAC meetings held	<input type="text" value="10"/>
2.11 No. of meetings with various stakeholders:	Faculty <input type="text" value="12"/>
	Non-Teaching Staff <input type="text" value="2"/> Students <input type="text" value="1"/> Alumni <input type="text" value="1"/> Others <input type="text" value="-"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="-"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. National Conference on “Exploring Innovative Management Practices to Achieve Make in India”.
2. Workshop on Cracking Aptitude
3. Soft Skill Workshop
4. Workshop on Career Goals
5. Workshop on Empowering Aptitude Test
6. IBPS Training programme for degree students
7. Career Guidance Programme.
8. SEBI Financial Education Workshop
9. Workshop on Resume Writing & Interview Skills

2.14 Significant Activities and contributions made by IQAC

As above

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
The activities mentioned in the Academic Calendar were conducted in the Institute.	

The Academic calendar for the academic year 2015-2016 is enclosed – Annexure 1

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Details were discussed from time to time and advice sought. All the important activities are done as per the guidance and advice of governing council. A committee consisting of two members and the Director monitors NAAC and IQAC related activities.

Criterion – I**1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1	NIL	1	
UG				
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: **CBCS/Core/Elective option / Open options**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The revised syllabus of M.B.A. degree programme under CBCS is implemented from 2014-2015.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
11	10	-	1	-

2.2 No. of permanent faculty with Ph.D.

2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
3	3	-	-	-	-	-	-	3	3

2.4 No. of Guest and Visiting faculty and Temporary faculty

2

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	28	-
Presented papers	-	26	-
Resource Persons	-	2	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Each faculty member tries to ensure that students get a practical insight about the subject they are studying. For this purpose relevant tasks are designed, accessing and discussing relevant research reports by reputed organizations are done. Field visits and simulated environment is created to get a feel about the real business world.

2.7 Total No. of actual teaching days during this academic year 158

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Conducted by Mangalore University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 2

2.10 Average percentage of attendance of students 90

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
MBA 3 rd SEM (16 th Batch)	48	9	38	1	-	100%
MBA 4 th SEM (16 th Batch)	Yet to be announced					
MBA I SEM (17 th Batch)	82	21	46	12	0	96.34%
MBA II SEM (17 th Batch)	Yet to be announced					

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Through periodical staff meetings
2. Through analysing academic results.
3. Through students feedback
4. Through Director & Peer Group feed back

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes(FDP)	3
Orientation programmes	3
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	1
Summer / Winter schools, Workshops, etc.	-
Field visit to companies to gain practical insight	4

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	-	-	-
Technical Staff	4	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

It maintains active research forum for the students and faculty members to carry research work in the academic year.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	10	1	
Non-Peer Review Journals			
e-Journals			
Conference proceedings		11	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations - Nil

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from - Nil

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		1			
Sponsoring agencies		Institute's Management			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows

Total	International	National	State	University	Dist	College
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		1				
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 Of the institute in the year

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

1
2

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	<input style="width: 50px; height: 25px;" type="text"/>	SRF	<input style="width: 50px; height: 25px;" type="text"/>	Project Fellows	<input style="width: 50px; height: 25px;" type="text"/>	Any other	<input style="width: 50px; height: 25px;" type="text"/>
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3.21 No. of students Participated in NSS events:

University level	<input style="width: 50px; height: 25px;" type="text"/>	State level	<input style="width: 50px; height: 25px;" type="text"/>
National level	<input style="width: 50px; height: 25px;" type="text"/>	International level	<input style="width: 50px; height: 25px;" type="text"/>

3.22 No. of students participated in NCC events:

University level	<input style="width: 50px; height: 25px;" type="text"/>	State level	<input style="width: 50px; height: 25px;" type="text"/>
National level	<input style="width: 50px; height: 25px;" type="text"/>	International level	<input style="width: 50px; height: 25px;" type="text"/>

3.23 No. of Awards won in NSS:

University level	<input style="width: 50px; height: 25px;" type="text"/>	State level	<input style="width: 50px; height: 25px;" type="text"/>
National level	<input style="width: 50px; height: 25px;" type="text"/>	International level	<input style="width: 50px; height: 25px;" type="text"/>

3.24 No. of Awards won in NCC:

University level	<input style="width: 50px; height: 25px;" type="text"/>	State level	<input style="width: 50px; height: 25px;" type="text"/>
National level	<input style="width: 50px; height: 25px;" type="text"/>	International level	<input style="width: 50px; height: 25px;" type="text"/>

3.25 No. of Extension activities organized

University forum	<input style="width: 50px; height: 25px;" type="text"/>	College forum	<input style="width: 50px; height: 25px; text-align: center;"/> 4		
NCC	<input style="width: 50px; height: 25px;" type="text"/>	NSS	<input style="width: 50px; height: 25px;" type="text"/>	Any other	<input style="width: 50px; height: 25px; text-align: center;"/> 9

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- A day with a govt school, Health awareness, Beach cleaning, Save fuel

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.65 Acres			3.65 Acres
Class rooms	9			9
Laboratories	1			1
Seminar Halls	2			2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	3 Projectors, 18 Computers 6 Laptops	5 Projectors 30 Computers (Leased), 5 Laptops(Leased) CCTV	WNES	8 Projectors 48 Computers 11 Laptops
Value of the equipment purchased during the year (Rs. in Lakhs) as on 31 st Mar 2016		7,35,961.80	WNES	7,35,961.80
Others				

4.2 Computerization of administration and library

Library is computerized with Easylib Software

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value(Rs.)	No.	Value	No.	Value
Text Books	5908	8,07,219.08	889	50,769.5	6797	8,57,988.58
Reference Books	366	3,28,691	Nil	-	366	3,28,691
e-Books	Nil	-				
Journals	28	43,633.5	1	400	29	44,033.5
e-Journals	Nil	-	1	100	1	100
Digital Database	2	2,17,416			2	2,18,400
CD & Video	102	29,705.5			102	29,705.5
Others (specify)	Nil					

4.4 Technology up gradation (overall)

	Total Computer	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	18	1	2	1	1	7	5	11
Added	30	0	0	0	0	0	0	5
Total	48	1	2	1	1	7	5	16

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Training is given for the usage of digital database by the Training Executive of Informatics Publishing Ltd., Bangalore

4.6 Amount spent on maintenance: (As on 31st Mar 2016)

i) ICT	2,36,866.00
ii) Campus Infrastructure and facilities	7,53,649.00
iii) Equipments	7,40,209.80
iv) Others	96,703.00
Total :	18,27,427.80

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Formulation of various Committees: Samanvaya – Students Forum, Mentoring, Anti-ragging Cell, Women Development Cell, Manel Srinivas Nayak Knowledge Cell, Guest Lecture Committee, Library/Lab Committee, Wisdom Cell, Chaithanya – Extension /social service activities, Self Development Activity, Placement Training Activity

5.2 Efforts made by the institution for tracking the progression

The progression of students is tracked through Self Development Activities/Classes, Placement Training Classes and Mentoring Sessions by the faculties. Internal Examinations are conducted for assessing the academic progression.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
-	131	-	-

(b) No. of students outside the state

3

(c) No. of international students

Nil

Men	No	%	Women	No	%
	67	51.14		64	48.86

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
13	6	3	109	Nil	131						

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The institute provides IBPS coaching as a non credit course to prepare the students for aptitude tests and other competitive exams.

No. of students beneficiaries

48

5.5 No. of students qualified in these examinations

NET SET/SLET GA CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

Faculty members are allotted as mentors to help the students in issues related to academics, institute and career guidance. Placement Training classes are also conducted to prepare the students for placements. Self Development classes are conducted to help the students in improving communication skills. Guest Lectures are organized under Manel Srinivas Nayak Knowledge Series where top management executives from corporates address the students on diverse topics and career opportunities.

No. of students benefitted

131

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
6	48	12	15

5.8 Details of gender sensitization programmes

The Institute has a Women Development Cell which organizes talks and programs by eminent persons in order to create awareness about gender equality.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events (Management events)

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	93	5,87,500.00
Financial support from government	69	19,06,120.00
Financial support from other sources	1(Jindal)	8,800.00
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6.Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To be a centre of excellence in the sphere of higher education and research with special emphasis on human values and ethics.

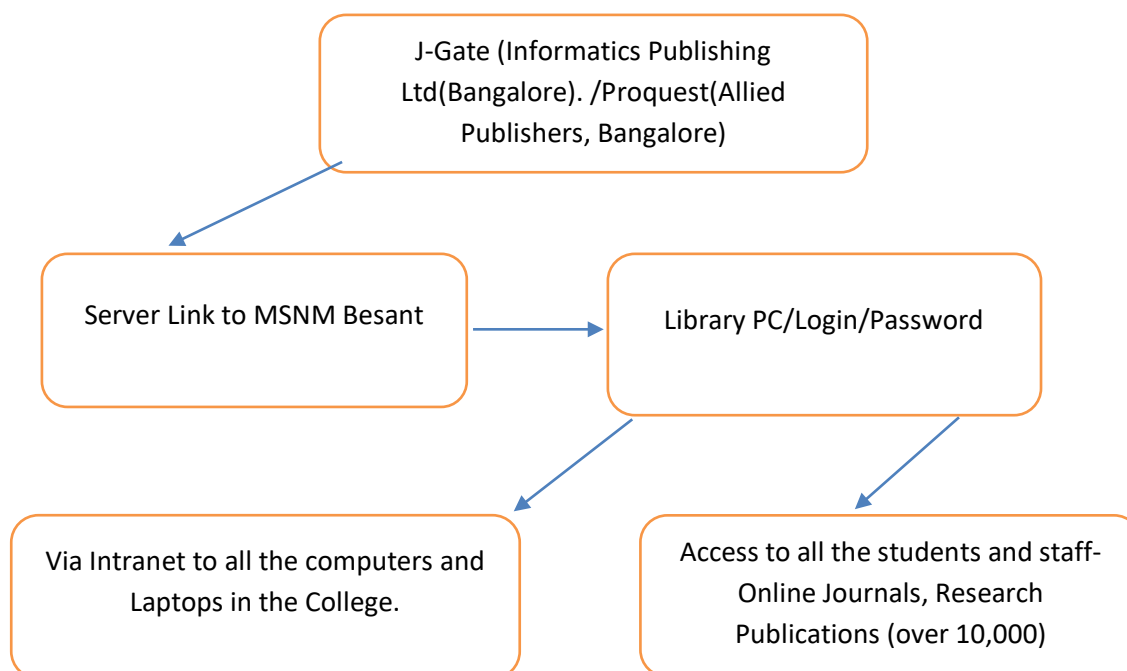
Mission: To develop and shape future business leaders with a global outlook, high ethical standards and utmost care for the dignity of human life.

To disseminate and enhance relevant and contemporary knowledge and skills in the field of business management among students, researchers and corporate participants.

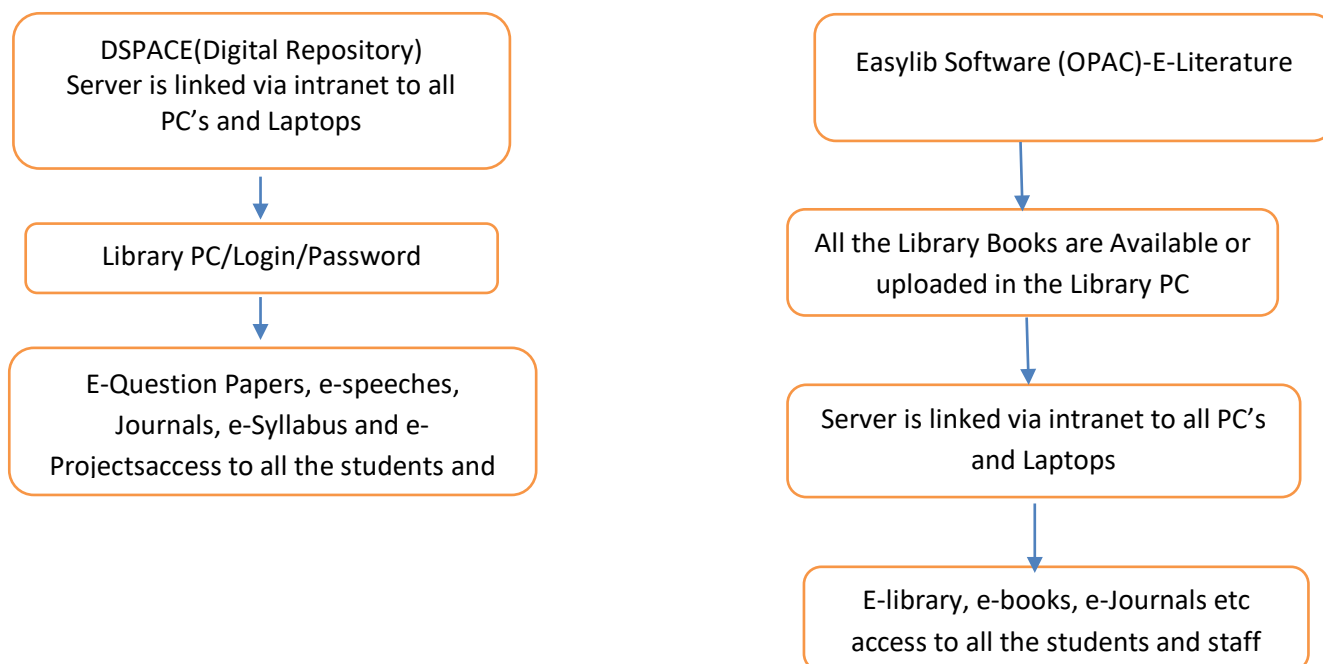
To nurture creativity among students and foster positive attitude, integrity and social concern in their profession and business and thereby groom socially responsible citizens for the nation.

6.2 Does the Institution has a Management Information System

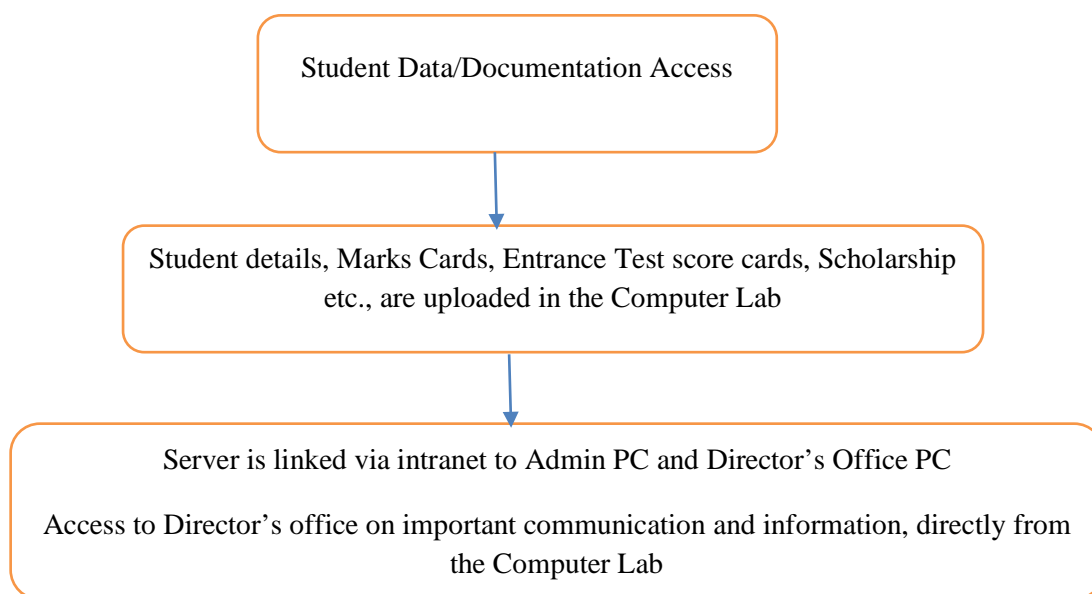
MIS - Library/Computer Lab



MIS - Library



MIS - Lab



6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The base curriculum is developed by Mangalore University. The institution offers several ad-on courses with an objective of overall development of a student in terms of domain knowledge, computer literacy, employability skills and enhancement of soft skills.

6.3.2 Teaching and Learning

Faculty members are persuaded to pursue advanced courses to enhance their knowledge in the respective disciplines handled by them.

They are also encouraged to attend FDP Programs, Workshops, Seminars etc., organised by various institutes in and around Mangalore to strengthen the hold on their subjects.

The institute organises programs under the banners like MSN Knowledge Series, MSN Health Series and MSN Dialogue Series, where dignitaries of rare distinctions of international and national repute who are successful in the corporate world, leading bankers, specialised doctors, religious leaders, academicians etc., are invited for a lecture so as to reinforce the learning experience of both students and faculty members.

The institution has various forums and clubs like Innovation Club, Gavel Club, Women Development Forum, Placement Cell, Samanvaya – An intra-collegiate Management Competition for the overall development of the students in the areas like Communication, Innovation & Creativity, Public speaking skills, Employability skills and also to foster healthy competitions within the peer groups.

The institution conducts two internal examinations with an objective to evaluate the student based on their written skills.

The internal assessment is based on criteria such as Presentations, Assignments, Quiz conducted and participated, Current News Awareness, Industrial Visits, Class Participation, Case Study Analysis, Role Plays, and Management Games etc.

Ad-on Courses are offered, evaluated and students are awarded certificates by the institution.

Viva Voce on internship and subject-wise oral evaluation is conducted by faculty members.

The Semester Examinations are conducted in our institution under the guidance of Mangalore University, the question papers and all the stationary requirements are procured from the university.

The Director of the institution is the Chief Superintend of the semester examination and a faculty member serves as an Office Superintend and external examiner from another MBA institute will be deputed to our institute by the university as a Deputy Chief Superintend.

The institute conducts two internal tests every semester and evaluation has the units from class participation presentations, class tests, quiz, projects, assignments, role plays, case studies, group discussions and extra circular activities.

6.3.4 Research and Development

- Faculty members are encouraged by the management to take up research related activities by backing them in terms of financial aids.
- They are also supported to enrol for the doctoral program by liberalising on their leave policies.
- Students are motivated to present papers in the national conferences and the expenses are borne by the institution.
- Students are guided by the faculty members to undertake their final projects.
- Students are also encouraged to take up minor projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The institution has a spacious library which is having more than 6500 books and a digital repository with access to online journals, eBooks etc.

The institute has a well arranged computer lab equipped with latest configurations which is funded by Tata Capital Pvt Ltd.

The state of the art building with one Auditorium with a seating capacity of 700 people, an Air-conditioned Academy Hall with good acoustics and a seating capacity of 200 people, an Air-conditioned Seminar Hall with a seating capacity of 250 people, were Guest Lectures, presentations and seminars are held. The institute also has a recreation room for indoor games, Ladies room, Sick room and a Sports room were all the equipment are kept.

There are 6 class rooms and 2 specialisation rooms which are equipped with computer aided facilities.

The institute has collaborated with Tata Capital and is successful in setting up a computer Lab in the institution.

Management is instrumental in collaborating with people from corporate so as to impart industry related knowledge and recent developments in the concerned sectors.

The institute organises frequent industrial visits to the all the students so as to educate them about the practical aspects of support their theoretical knowledge.

The institute welcomes guests from corporates and industries to deliver their expertise and experiences to enhance the learning abilities of the students and staffs, under the banners of ManelSrinivasNayak Knowledge Series and Dialogue Series.

Pool Campus interviews and Campus placements are held to provide placement

6.3.6 Human Resource Management

The institute's human resource comprises of the Director, 10 Faculty Members and 16 Support Staff.

The compensation plan includes Basic salary, Provident Fund , Dearness Allowance, for the faculty Members and ESI facility for eligible staffs.

The leave schemes include Casual Leaves (CL), Earned leaves (EL) and Vacation Leaves for the faculty members and CL and EL for the support staff.

The institute also has a Gratuity plan for employees eligible for the same.

6.3.7 Faculty and Staff recruitment

- 1) Dr.Rajesha M ., Ph.D
- 2) Ms.Pariniths , B.E, MBA
- 3) Mr.Vinay Krishna BBM, MBA, NET
- 4) Mr.Rohit
- 5) Mr.Surendra

6.3.9 Admission of Students

Total students admitted in the academic year 2015 are 84.

Admission is based on CMAT, MAT, PG CET,

Minimum 50% as per AICTE norms

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none"> - Group Insurance - Self Development - Opportunity to attend Conference - Provident Fund - Free transport facility
Non-teaching	- ESI, Provident Fund and Free Transport facility
Students	- Group Insurance

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes		Yes	
Administrative	Yes		Yes	

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The director and the staff prepare the needed changes in the syllabus and examination patterns and submit the recommendations to the Registrar Evaluation of Mangalore University every year.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

Since the Institution has a history of 17 Years it is blessed with a strong Alumni base. Every year alumni meetings are conducted and the proceedings are recorded.

The alumni visits our institute regularly and share their experiences and career tips to succeed in the corporate world.

They help us in placing the present students of the institution in reputed companies. They have also sponsored scholarships to poor students.

6.12 Activities and support from the Parent – Teacher Association

The parents are informed and invited for all the major occasions held in college.

The institute organises a parent teachers meet so as to keep the parents informed about the functioning of the college, various events that are hosted in the institute, dignitaries delivering special talks, Placement records and more specifically the performance and the scope for improvements in their respective ward.

6.13 Development programmes for support staff

The support staff of the institution is given an opportunity to pursue further education if in case they have discontinued it for various reasons. Faculty members take keen interest in guiding them and also providing course material to support the cause.

The institute creates awareness about health by hosting Yoga Campaigns in the campus for the staff.

The institute has provided an opportunity for support staff to be an invigilator in the newly set up TCS examination Centre.

Training on General etiquettes, health & hygiene, work related training etc., are given with an objective to improve their proficiency to perform better and keep them updated.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The campus is filled with lush green environment with a well maintained garden and more than 50 trees inside compound.

There is also a culture of planting of saplings by an outgoing batch on the day of their farewell and also when a dignitary visits the campus.

We have the in-house gardeners performing the routine chores and the external nurseries to maintain the beauty of the green campus.

Cleanliness is given utmost importance and waste disposal measures are taken care in the campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Introduction of Manel Srinivas Nayak Knowledge Series which organizes a series of lectures by eminent personalities of National repute in the Institute, Trade fair activity, Model Making on Productions and Layout, Service activities like blood donation and painting an Anganawadi, Practical sessions on dining etiquettes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Planning the schedule of the various events to be held. Formation of the Committees to conduct the planned activities. After conducting every activity the reports/feedbacks were generated.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Out reach activity: Soft Skills training, Preparing Prospects to face competitive examinations like, IBPS, PG CET etc.

Field experience: (Earn while you learn programme) Tie up with service as well as FMCG companies so as to provide students with a practical exposure of the market.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Swachh MSNM Campaign: Students were responsible to maintain cleanliness in and around the campus.

Seminar and events were designed with an objective to create awareness on green initiatives and sustainable energy resources.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

S- Encouraging students to participate in community welfare programmes.

O- Tying up with corporate for better exposure.

8. Plans of Institution for next year

1. Organising high impact International Conferences, Seminars and Workshops.
2. Conducting series of workshops on aptitude Development & Soft Skills under MSNM Besant Centre for Managerial Skill Development.
3. To enhance the student strength.
4. To achieve hundred percent academic results and hundred percent placements.
5. To introduce new management programmes, certificate courses.
6. To organize Faculty Development programmes.
7. To seek Autonomous status for the College.

Name : Mrs. Rashmi H.

Name: Dr.Narayan Kayarkatte

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____*_*_*_____

Annexure-1

**MSNM Besant Institute of PG Studies
ACADEMIC CALENDAR
July 2015 – June 2016**

SN	MONTH	ACTIVITY	FACULTY CO-ORDINATOR
1.	August 2015	Commencement of 3 rd Semester Classes	
2.	August 2015	Introduction of Mentoring Sessions	All Faculty
3.	August 2015	Introduction to MS-Excel Training	Mr. Srikrishna Bhat
4.	August 2015	Introduction of Placement Training	Mr. Sachin R. Chandra
5.	August 2015	Introduction to IBPS Training	Mr. Ravisha B.
6.	August 2015	Commencement of Summer Internship Presentation	Mrs. Rashmi H.
7.	August 2015	Commencement of Samanvaya – Student Forum Activity	Mr. Ravisha B.
8.	August 28,2015	Inauguration of new IT facilities & Launch of Redesigned Institute Website.	
9.	August 2015	Guest Lecture by Sri V.Leeladhar, Dy. Governor, RBI	Mrs. Rashmi H.
10.	September 2015	Freshers Day	
11.	September 5, 2015	Teachers Day	
12.	September 2015	Commencement of Samanvaya Activities for 1 st Semester students	Mr. Ravisha B.
13.	September 2015	Commencement of Self Development Activities for 1 st Semester students	Mr.Sachin R.Chandra Mr. Vinaykrishna
14.	September 2015	Commencement of Library Sessions for 1 st Semester students	Mrs.Ashalatha, Ms.Jyothi,Ms.Fathima
15.	September 2015	Commencement of Discussion on current topics for 1 st Semester students	Dr.Rajesh

16.	September 2015	Commencement of Computer lab sessions for 1 st Semester students	Ms.Parinitha
17.	September 8 ,2015	Msn Knowledge Series-Talk by Swami Sarvasthanandaji .	Mr. Ananth Bhat
18.	September 10,2015	Placement & Training Day	Mr. Suresh Shenoy
19.	September 2015	Alumni Speaks- Mr. Sanjeev Kumar	Mr. Vinaykrishna
20.	September 30, 2015	ANKUR-2015, Inauguration of 17 th Batch	Mr. Suresh Shenoy
21.	September 2015	Guest Lecture	Mrs. Rashmi H.
22.	October 2015	1 st Internal Test for 3 rd Semester students	
23.	October 2015	Alumni Speaks- Mr. Kaushik Adyanthaya	Mr. Vinaykrishna
24.	October 14,2015	Swacch MSNM Campaign	Mrs. Rashmi H. Ms. Deeksha
25.	October 20,2015	Building Inauguration- Chief Guest Dr.Y.V.Reddy, Former Governor, RBI	
26.	November 2015	Commencement of project work for III SEM Students.	All Faculty
27.	November 11,2015	Inauguration of Innovation Club by Ms.Kamakshi Pai, Joint Director, BIRD,NABARD.	Mr. Sachin R.Chandra
28.	November 28, 2015	MSN KNOWLEDGE SERIES-Talk by Sri V.Mohan V.Tanksale, Chief Executive, IBA.	Mr.Ananth Bhat
29.	November 2015	Alumni Speaks- Mr. Mahalinga Sharma	Mr. Vinaykrishna

30.	November 2015	2 nd Internal Test for 1 st & 3 rd Semester Student	
31.	November 25, 2015	End of 1 st & 3 rd Semester Classes	
32.	December 2 nd 2015	Commencement of 3 rd Semester University Exams	
33.	December 23,2015	MSN KNOWLEDGE SERIES-Talk by 1.Mr.Panduranga Hegde-Finance Director, Deutsche Bank, Singapore. 2.Mr.Monish Suvarna,Head IDF.	Mr. Ananth Bhat
34.	December 27, 2015	Alumni Meet	Mr.Vinaykrishna
35.	January 2016	Commencement of 1 st Semester University Exams	
36.	January 2016	Commencement of 2 nd & 4 th Semester Classes	
37.	January 2016	Commencement of outreach activities	Mr. Suresh Shenoy
38.	February 2016	Guest Lecture for 2 nd & 4 th Semester Students	Mrs. Rashmi H.
39.	February 2016	National Conference 2016- “Exploring Innovative Management Practices to Achieve Make in India”.	Ms.Ashalahta, Mr.Ravisha B., Ms. Rashmi H.
40.	February 2016	MSNM HEALTH SERIES-Dr. Ashita Uppoor,KMC,Mangalore.	Mr. Vinaykrishna
41.	March 2016	Inauguration of Women Development Cell- Mrs. Asha Nayak,Advocate, Mangalore.	Ms. Deeksha Shetty
42.	March 2016	MSNM HEALTH SERIES-Dr. Arjun Nayak,KMC,Mangalore.	Mr. Vinaykrishna
43.	March 2016	1 st Internal Exam for 2 nd & 4 th Semester	

		Students	
44.	April 2,2016	MSN DIALOGUES ON PROFESSIONAL MANAGERS- Mr. Praveen P.Kadle, MD &CEO,Tata Capital Group of Companies.	Mrs. Rashmi H.
45.	April 5, 2016	Guest Lecture-Mr.Jeevan Shetty, National Sales Manager,Aditya Birla Group	Mrs. Rashmi H.
46.	April 17,2016	Industrial Visit for 2 nd & 4 th Semester Students	Mr. Vinaykrishna & Mr. Anant Bhat
47.	April 21 & 22,2016	A two day workshop for UG Students on “Enhancing Personal Effectiveness for a Rewarding Career	Ms. Parinitha Mr. Suresh Shenoy
48.	April 29,2016	Class conducted at Panambur Beach	Mr. Sachin R.Chandra
49.	May 3,2016	EDIFY- 2016	Ms. Deeksha Shetty Mr. Vinaykrishna
50.	May 5, 2016	2 nd Internal Exams for 2 nd & 4 th Semester Students	Mrs. Rashmi H.
51.	May 5, 2016	Rotary – MSNM Besant Biz Quiz	Mr. Suresh Shenoy
52.	May 10,2016	Inauguration of Gavels Club	Ms. Deeksha Shetty
53.	May 11, 2016	Workshop on Financial Investment Basics- Students	Dr. Narayan Kayarkatte
54.	May 2016	Farewell Function to 16 th Batch Students	All
55.	May 2016	Industrial Tour for Final Year Students	Mr. Vinaykrishna

56.	May 25, 2016	Commencement of 2nd & 4th Semester Exams	
57.	June 4, 2016	MSN KNOWLEDGE SERIES-Talk by Ms. Sunalini N.Menon,CEO,Coffee Labs India (P) Ltd.,Bangalore.	Mr. Ananth Bhat
58.	June 8 & 9,2016	Worshop on preparation for PGCET- MBA ENTRANCE TEST	Mr. Suresh Shenoy
59.	June 15,2016	Workshop on Financial Investment Basics-Women	Dr. Narayan Kayarkatte
60.	June 21, 2016	International Yoga Day	Ms.Yogitha

MSNM BESANT INSTITUTE OF PG STUDIES

ANNEXURE-1

Students' overall Evaluation of the Programme and Teaching

The following is the result of consolidation of student feedback analysis. Highest modal response is marked in bold in each question.

Department: MBA

Course : All courses

Your responses will be seen only after your course results have been finalized and recorded.

The information will be used only for the improvement of the course and teaching in future.

You need not disclose your name if you do not wish to. You may tick more than one answer to a question to the extent that they do not contradict each other.

1. The syllabus of each course was
 - a) **Adequate**
 - b) Inadequate
 - c) Challenging
 - d) dull
2. Was the course easy or difficult to understand?
 - a) easy
 - b) **manageable**
 - c) difficult
 - d) very difficult
3. How much of the syllabus was covered in the class?
 - a) **85% to 100%**
 - b) 70 to 85%
 - c) 55 to 70%
 - d) less than 55%
4. What is your opinion about the library material and facilities for the course?
 - a) More than adequate
 - b) **adequate**
 - c) inadequate
 - d) Very poor
5. To what extent were you able to get material for the prescribed readings?
 - a) **Easily**
 - b) With some difficulty
 - c) not available at all
 - d) with great difficulty
6. Internal Assessment was
 - a) Always fair
 - b) **Sometimes unfair**
 - c) Usually unfair
 - d) Always unfair
7. What effect do you think the internal assessment will have on your course grade?
 - a) Helps to improve
 - b) Discouraging
 - c) No special effect
 - d) **Sometimes effective**
8. How often did the teacher provide feedback on your performance?
 - a) **Regularly / in time**
 - b) **with helpful comment**
 - c) Often/late
 - d) without any comments
9. Were your assignments discussed with you?
 - a) Yes, Fully
 - b) **Yes, partly**
 - c) not discussed at all
 - d) Sometimes discussed
10. If you have other comments to offer on the course and suggestions for the teacher you may do so in the space given below or on a separate sheet.

Various positive and corrective comments have been received, which have been taken note of.

Annexure-2

The following questionnaire was administered to students in respect of each teacher, tabulated and kept on record

MSNM BESANT INSTITUTE OF PG STUDIES

Questionnaire No.1: Student Feedback on Teachers

Department: MBA

Semester/Term/Year :2015-16

Please rate the teacher on the following attributes using the 5 point scale

Name of the Teacher:

Course:

Parameters	A Very Good	B Good	C Satisfactory	D Unsatisfactory	E Poor
1. Knowledge base of the teacher (as perceived by you)					
2. Communication Skills (in terms of articulation and comprehensibility)					
3. Sincerity /Commitment of the teacher					
4. Interest generated by the teacher					
5. Ability to integrate course material with environment /other issues, to provide a broader perspective					
6. Ability to integrate content of the course with other courses					
7. Accessibility of the teacher in and out of the class (includes availability of the teacher to motivate further study and discussion outside class)					
8. Quality of quizzes Tests/ assignments/ examinations and projects to evaluate students understanding of the course					
9. Temperament in the class					
10. Overall rating					

Note: All the teachers fared between 'Very Good' and 'Good ' on average.

Annexure-3

MSNM BESANT INSTITUTE OF PG MANAGEMENT STUDIES
BESANT VIDYA KENDRA, BONDEL , MANGALORE

Analysis of Alumni Feedback



1. Now do you rate the development activities organized by the College?(%)

Very Good	Good	Sufficient	Not sufficient
42	50	0	8

2. Are you willing to contribute to the development of the College?(%)

YES	NO
100	0

3. If you are invited to deliver Guest Lecture/ A Special Talk / A Motivational Session for your juniors you be interested to do so(%)

YES	NO
100	0

Do you receive regular updates from the College through any of these means Mails/ Calls/ SMS etc(%)

YES	NO
100	0

The key feedback from the alumni meet are as followsUniform should be mandatory throughout the week.

- Students domain knowledge based on opted specialization are to be strengthened and catered to the present market needs.
- A professional email id has to be created by the students and trained how to write emails.
- Students should register in job portals to be created for Alumni reference on verge of completion of their course.
- A good placement brochure which is done in a professional manner.